



**Govt. Degree College
Nowshera, PIN-
185151**

Manual: 1

**Particulars of Organization,
functions and duties**

**Right to Information Act, 2005
under [Section 4(1)(b)(i)]**

Manual: 1

Particulars of organization, functions and duties

[Section 4(1) (b) (i)]

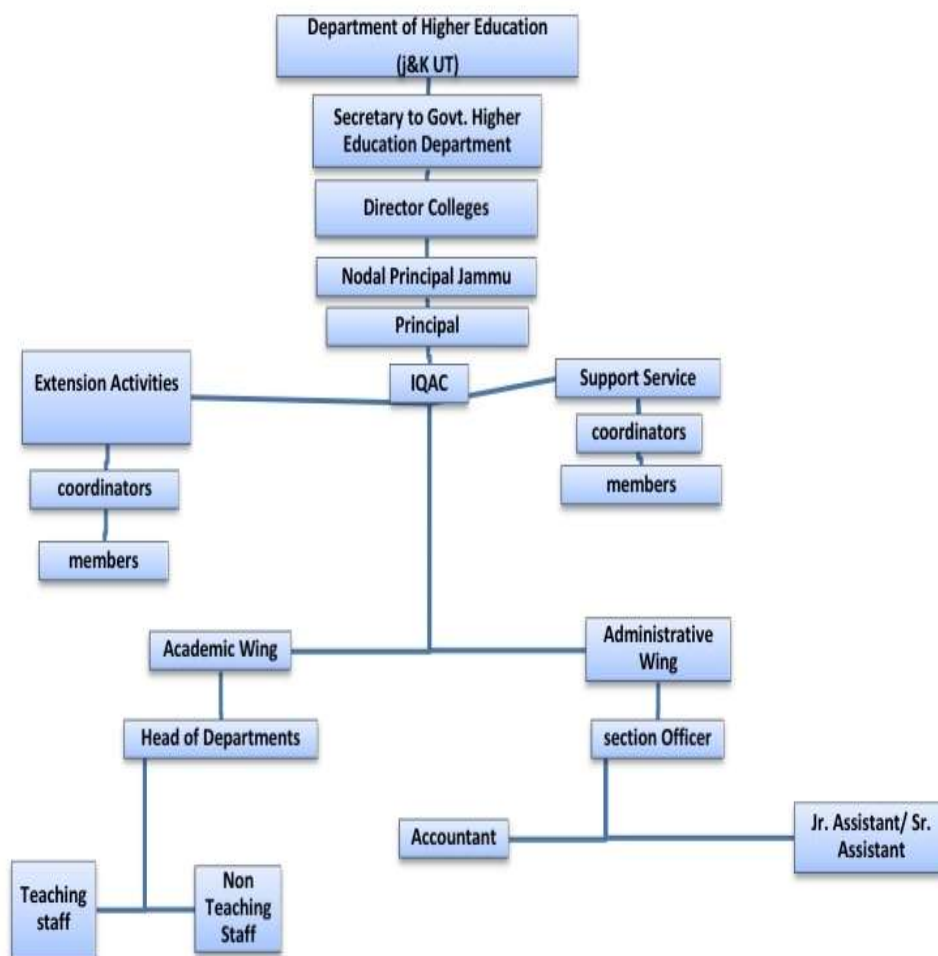
1.	Name of the Organization	:	Govt. Degree College Nowshera
2.	Postal address of the Organization	:	Govt. Degree College Nowshera, Darshan Nagar, Tehsil Nowshera Distt-Rajouri, PIN-185151 (UT of J&K)
3.	Website	:	www.gdcnowshera.co.in
4.	E-Mail	:	gdcnowshera@gmail.com
5.	Phone Number	:	01960-230232; 9419256701
	Fax Number	:	01960-230232
6.	Brief History and background for its establishment: Govt. Degree College, Nowshera is located in Nowshera town. Nowshera is a sub-district falling under the jurisdiction of district Rajouri. The main town is located on the bank of the Manawer river just 2 miles inwards from the Taayin Bridge on Jammu-Poonch national highway. Nowshera has a vast expanse spreading over 1352 sq. kms. It is a nature bound beautiful area in lower Himalyan ranges and having plenty of small forests especially among the Line of Control with Pak-Occupied Kashmir. The Mangla Mata Temple, Mangla Devi Fort, Fort of Darhal – QilaDarhal and the Chhati-Badshahi Central Gurudwara of Nonial are the main tourist attractions of this town. Besides, this town has a very high literacy rate of 79 per cent that is much higher than the national average of 68 p.c. The male literacy is 82 p.c. while female literacy nearly parallels it at 76 p.c.		
7.	Type of College	:	Affiliated to University of Jammu, Jammu.
8.	Type of Funding	:	State Government and Funds received from various Funding Agencies like University Grants Commission, DST, etc.
9.	Accreditation	:	Not Accredited
10.	Officers of the College		
1.	Principal	:	Dr. Surinder Kumar

11. Aims and objectives of the Institution: -

The objectives of the any educational institutes, in general, shall be to disseminate, create and preserve knowledge and understanding by teaching, research and development, skill development, training and education, extension and service and by effective demonstration and influence of its corporate life on society in general, and in particular the objectives shall be to: -

- Carry out its responsibility of creation, preservation and dissemination of knowledge.
- Promote discipline and the spirit of intellectual inquiry and to dedicate itself as a fearless academic community to the sustained pursuit of excellence.
- Encourage individuality and diversity within a climate of tolerance and mutual understanding.
- Promote freedom, secularism, equality, social justice as enshrined in the Constitution of India, and to be catalyst in patriotic socio-economic transformation by promoting basic attitudes and values of essence to national development.
- Promote the conducive environment for ensuring social harmony, coexistence, integral humanism and upliftment of the poorest of the poor.
- Extend the benefits of knowledge and skills for development of individuals and society by associating the university closely with local, regional and national problems of development.
- Carry out social responsibility as an informed and objective critic, to identify and cultivate talent, to train the right kind of leadership in all walks of life and to help younger generation to develop right attitudes, interests and values.
- Promote equitable distribution of teaching, learning, training and other support services facilities of higher education.
- Promote acquisition of knowledge in a rapidly developing and changing society and to continually offer opportunities of upgrading knowledge, training and skills in the context of innovations, research and discovery in all fields of human endeavours by developing a higher educational network with use of modern communication media, information and communication technology and other emerging and future technologies appropriate for a learning society.
- Promote national integration, fraternity and preserve cultural heritage and inculcate respect towards different religions and diverse cultures of India through the study of different religions, literature, history, science, art, civilizations and cultures.
- Develop work culture and promote dignity of labour through applied components in the syllabi.
- Build up financial self-sufficiency by undertaking academic teaching, training and allied programmes.
- Generate and promote a sense of self-respect and dignity amongst the weaker sections of the society.
- To promote gender equality and sensitivity in society.
- Strive to promote competitive merit and excellence as the sole guiding criterion in all academic and other matters relating to students.

12. Organization Chart: -



ORGANIZATIONAL STRUCTURE OF THE INSTITUTION

13. Number of College Teachers -

Government Fund Position		
Sanctioned	Filled	Vacant
17	08	09

Number of Non-teaching posts

Government Fund Position		
Sanctioned	Filled	Vacant
10	02	08

14. College Departments

Sr. No.	Name of the Department	Name of the Head of the Department
1	Physics	Prof. Joginder Singh
2	Hindi	Prof. Devinder Kumar
3	Chemistry	Prof. Sanjay Kumar
4	Zoology	Prof. Inam ul Haq
5	Sociology	Prof. Rajat Bhardwaj
6	Botany	Prof. Pooja Devi
7	Physical Education & Sports	Dr. Akhil Khajuria
8	Punjabi	Prof. Gurjeet Singh
9	Mathematics	Prof. Harshal Sharma
10	Political Science	Vacant
11	Geography	Vacant
12	English	Vacant
13	Computer Science	Vacant
14	Urdu	Vacant
15	History	Vacant
16	Sanskrit	Vacant
17	Economics	Vacant
18	Education	Vacant
19	EVS	Vacant

15. Vision and Mission and Core Values of the College: -

Vision:

In the ever-growing competitive international scenario, this college envisages the vision:

- To impart quality education based on values and socio, cultural and political ethics.
- To create an enabling learning environment to promote the standard of education in general and that of the women in particular.
- To achieve the heights of academic excellences to transform the student community into valuable national assets to meet the global challenges.
- To foster competence among the students by inculcating moral values, skills, technological knowhow and a relentless quest for achieving excellence.

Mission:

- To enrich the environment of the campus by focusing upon personal and intellectual growth.
- To contribute in the process of sustainable development and betterment of the society.
- To uphold the institutional responsibility of not only producing the human capital but also its quality in order to harness the quality of the nation to meet the contemporary challenges.
- To strive to achieve quality standard by nurturing the young and dynamic citizen who are responsible for taking the country to glorious heights.
- To instil a sense of creativity and impart effective communication skills among the youth of this nation to develop leadership qualities in them.

Core Values:

- Human Dignity.
- Quest for Excellence.
- Gender Equality.
- Research and Innovation.
- Committed to the well-being of society.
- Environmental Consciousness
- Belief in Holistic Development.

16. Map of office location: -

Statement of Land and Buildings.

Land Area- 99.19 kanals

17. Working hours of the office and working hours for visitors

•**For office:** 9.00 am to 3.00 p.m. - Monday to Saturday

•**Visiting hours for Public** 1.00pm to 3.00 p.m. - Monday to Saturday

18. Grievance Redressal Mechanism: -

The College has a Grievance Redressal Cell to resolve the Grievances of Students and staff and to suggest to the higher authorities different ways and means to minimize and prevent such grievances.